

DAULAT RAM COLLEGE, DELHI

NOTICE

RE-OPENING OF THE RE-REGISTRATION FORM

Re- registration Form for Improvement

**(Applicable to students of UGCF- NEP who are presently in their 3rd, 5th and 7th Semester as well as
Ex-students of NEP admissions -2022 onwards)**

Dear students,

It has come to our notice that some of the students, who want to improve their IA and CA, have not filled the re-registration form, despite several reminders. **The college is reopening the re-registration form for improvement/ER as a final chance to such students. All of you are requested to read the document carefully, and submit the form as per your eligibility by 15th October 2022, 11.59 p.m.**

If any student misses the deadline and does not fill the re-registration form this time, the college will not be held responsible for any consequences resulting from the same.

A late fee of Rs. 500/- will be charged per paper from students for re-registration.

As per the University of Delhi Notification CNC-II/093/1(22)/2022-23/ dated 10 February 2023, Point No. 9, https://www.du.ac.in/uploads/new-web/22032023_Notification%20-%20Amendment%20to%20Ordinances%20VIII.pdf, students are eligible to improve their marks in the subsequent year, in the odd/ even semester as applicable. Therefore, if you are planning to improve the result (including ER) of any paper conducted in **December 2024-January 2025**, you may improve the same in the subsequent year in the odd semester. Interested students are requested to fill this google form.

IMPORTANT 1: Students of 2022 Admissions, who have exited in July-August 2025, are also eligible to fill this form to improve their 5th semester results, including ER. They are also eligible to fill this form to clear the ER papers of 1st and 3rd Semester.

IMPORTANT 2: Students who are not promoted to the next year, after the declaration of 2nd, 4th, and 6th semester, for not fulfilling the DU promotion criteria, **(marked “Failed” in the marksheet) must fill the re-registration form as an Ex-Student** to repeat the papers in which they are eligible for re-registration.

IMPORTANT 3: In the marksheets,

GR (L)- Grade of End Term Theory Exam Marks and Internal Assessment (IA)

GR (T)- Grade of Continuous Assessment (CA) through Tutorials

GR (P)- Grade of Assessment through Practicals

NTGR- The Overall Grade.

Please Note:

1. **Those who would like to improve only the marks in the Theory (Term End) Examination, without improving IA/IA+CA, **do not** have to fill this form.**
2. **This form is **compulsory** for those who would like to improve their IA (Internal Assessment) and/or CA (Continuous Assessment- Tutorial/ Practical as applicable).**
3. IA can be improved with or without improving the attendance component.
4. CA can be improved only if you have scored **Grade F in GR (T) or GR(P).**
5. CA can be improved only by repeating the whole paper including attending lectures and tutorials/practicals and submitting assignments and classtests, and reappearing for the Term End Theory Exam.
6. If the student has cleared the paper (**not marked as ER or not marked as 0 in CRPT in the marksheet**), in spite of scoring F in GR (L), GR (T) or GR (P), the student may choose to improve or not, as per their interest.
7. **The chance for improvement is only available in the subsequent year in the corresponding semester.** For example, a 1st semester paper grades can be improved in the 3rd semester, and not in the 5th semester. However, if a student had received ER in a 1st semester paper and they could not clear it in the 2nd attempt in the 3rd semester, they will get the chance in 5th semester to clear the same.
8. The college will publish the list of eligible students within a week from the last date for filling the google form.
9. **It is the responsibility of the student to attend the classes, submit the assessment requirements as applicable, and to fill the improvement/ER form on the Samarth Portal for Examinations to be conducted in December 2025.**
10. **Students are also informed that the final list will be forwarded to the University of Delhi and the marks of IA/TUT/Practical/ Term End Theory Exam previously scored by the the re-registered student, in the papers opted by them for improvement, will be replaced by the new marks, irrespective of improvement/reduction in marks.**

11. A late fee of Rs. 500/- will be charged per paper from students for re-registration.

12. Students admitted in PwBD are exempted from paying the re-re-gistration fee.

13. Link for Payment: <https://www.iobnet.co.in/iobpay/entry.do>

14. Steps for the Payment: After clicking on the link,

- a. Choose “Educational Institution” in Select Category
- b. Choose “Daulat Ram College” in Select Merchant
- c. Choose “Exstudent/ER/IMP/GE Fees” in Select Payment
- d. In the next window, fill your information, and choose ER/IMP/EXSTUDENT in Student Type as applicable to you.
- e. Pay the total amount as per the number of papers you would like to re-register. (For example, if you are re-registering for 7 papers, you need to pay Rs. 3500/-. If you are re-registering for only one paper, you need to pay Rs. 500/-)
- f. Once paid, please download/take a screenshot of the receipt which is to be uploaded on the google form.

14. Please fill the form after reading the instructions carefully.

15. Please fill separate google forms for separate papers.

16. The google form can be accessed only with the official Email ID.

17. For queries, please contact the admin.

Google Form Link: <https://forms.gle/usFu5qT43DG2rCmA7>

Last date for filling the Google Form: 15th October 2025 11:59 p.m.

Sd/-

Principal