

# दौलत राम कॉलेज

(दिल्ली विश्वविद्यालय)

4, पटेल मार्ग, मौरिस नगर, दिल्ली-110007

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NAAC Accredited  
&  
A Star College Status by GOI.

*Daulat Ram College*  
(UNIVERSITY OF DELHI)

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Date:- 09.04.2026

DRC/MISC/2026/

## NOTICE INVITING QUOTATION

### For Academic and Administrative Audit (AAA)

Sealed quotations are invited from experienced agencies/experts for conducting Academic and Administrative Audit (AAA) of the college in accordance with the guidelines of University Grants Commission and NAAC.

#### **Scope of Work**

The audit will broadly include : Review of Academic Processes (Teaching-Learning, Evaluation System), Assessment of Administrative Structure and Governance, Examination of records, files, and compliance systems, Interaction with faculty, staff, and students Evaluation of institutional best practices

Submission of a comprehensive Audit Report with recommendations

#### **Eligibility Criteria**

The agency/expert should have prior experience in conducting Academic/Administrative Audits or NAAC related assessments. Should have qualified professionals/experts in academic and administrative domain. Preference will be given to agencies with experience in higher educational institutions

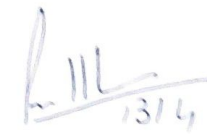
#### **Submission Details**

Quotation should be submitted in a sealed envelope superscribed as: "Quotation for Academic & Administrative Audit".

The quotation must include: Profile of the agency/consultant, Details of previous similar assignments, Proposed methodology and timeline. Financial quotation (in INR). Last Date for Submission is 21.04.2026

#### **Terms & Conditions**

The college reserves the right to accept or reject any or all quotations without assigning any reason. Incomplete quotations will be rejected. Payment terms will be finalized with the selected agency. The audit must be completed within the stipulated time frame. All applicable taxes should be clearly mentioned

  
13/4  
For Prof. Savita Roy  
(Principal)  
