

DAULAT RAM COLLEGE
(UNIVERSITY OF DELHI)

REQUISITION FOR ADVANCE

1. Amount of Advance-----
2. Purpose for which advance required-----
3. Is the item/ services not available on credit-----
4. Balance of previous advance, if any-----
5. Date by which the account alongwith unspend balance will be submitted-----

Signature-----

Name-----

Department-----

Date-----

BURSAR'S REMARKS

PRINCIPAL'S REMARKS