



दौलत राम कॉलेज

(दिल्ली विश्वविद्यालय)

Daulat Ram College

(University of Delhi)

NAAC 'A' Accredited

Website: www.dr.du.ac.in

Email: daulatramcollegedu@gmail.com

5.1.4: SUPPORTING DOCUMENTS

TIMELY REDRESSAL OF THE GRIEVANCES

ANNUAL REPORT OF THE COMMITTEES

(MENTIONING THE ACTIVITIES AND NUMBER OF GRIEVANCES REDRESSED TO PROVE)

S. No.	Committee
1.	Internal Complaints Committee
2.	Discipline Committee
3.	Anti Ragging Committee
4.	Admission Grievance Committee
5.	SC/ST/OBC Grievance Committee
6.	Internal Assessment Monitoring Committee

Janki R.
Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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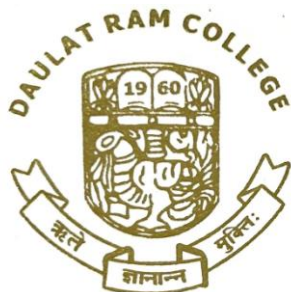
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ANNUAL REPORTS

INTERNAL COMPLAINTS COMMITTEE (2018-23)


Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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DAULAT RAM COLLEGE

Internal Complaints Committee Report (2018-21)

The following members were a part of Internal Complaints committee during the period 2018-21.

- 1) Dr. Chitra Bhasin: Zoology Department (Convenor)
- 2) Dr. Alok Deep (External Member)
- 3) Dr. Rajni Sahni (Teaching Faculty)
- 4) Dr. Amarjyoti (Teaching Faculty)
- 5) Mr. P.L. Nair (Non-teaching staff member)
- 6) Mrs. Usha Chaudhary (Non-teaching staff member)
- 7) Ms. Nidhi Upadhyay (Student member) elected
- 8) Ms. Amiti Pandey (Student member) elected
- 9) Ms. Jyoti Chaudhary (Student member) elected

This is to certify that no cases pertaining to sexual harassment were reported in the period from 2018-2021 (2020-21 being the lockdown year).

Dr. Chitra Bhasin
30 April, 2021

Dr. Chitra Bhasin
Convenor, ICC

Janki R.
Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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REPORT OF INTERNAL COMPLAINTS COMMITTEE, DRC

The Internal Complaints Committee of the college, met thrice in the academic session 2022-23, to resolve and address the matter concerning a complaint, wherein, the identity of the complainees as well as the complainant was anonymous and despite this ambiguity, necessary and prompt action was taken and best possible solution was arrived at.

A special sensitisation workshop was organized by the Internal Complaints Committee, on 7th December'2022, for students, teaching and non-teaching faculty, to create awareness on the provisions of "Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013".



The resource person/guest speaker for the event was Ms. Stuti Gupta, Advocate (external member of ICC, DRC). She has completed her graduation in BBA.LLB from Bharati Vidyapeeth University, Pune and has been enrolled with Delhi Bar Association since 2014. She has been practising before Delhi District Courts and Hon'ble High Court of Delhi from last eight years. Currently, she is an External Member of Internal Complaint Committee in M/s Panasonic India, M/s Fuji Films and M/s Industrial Info. She has organised and headed workshops for various companies under Sexual Harassment of Women at workplace and has also conducted online training organised by Ministry of Labour on Women Employment Laws. She has been working with Lex Alliance since 2014 and presently she is associate Partner in the firm. Her area of practise is primarily civil, commercial and matrimonial disputes.


Principal
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University of Delhi
Maurice Nagar, Delhi-7





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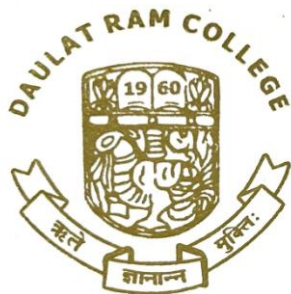
Email: daulatramcollegedu@gmail.com



The workshop commenced with a mesmerising lamp lightening ceremony by our esteemed guest Ms. Stuti Gupta, our respected principal madam Dr. Savita Roy, vice principal madam Dr. Sarita Nanda, Dr. Rajni Sahni, Dr. Malini Sharma among the other faculty members. It was followed by a welcome speech given by the Principal of our college. As many as 134 students, 16 members of teaching staff and 3 members of the non-teaching staff were present at the event. Ms. Gupta started the workshop by defining the term 'sexual harassment'. It referred to any unwanted verbal or physical contact that is sexual in nature. She enlightened the audience about different modes of sexual harassment. Few examples included requests for sexual favours, unwelcome and inappropriate promises of rewards in exchange for sexual favours, verbal harassment of sexual nature including jokes referring to sexual acts/ sexual orientation etc. It was surprising to know that sexual harassment can also be online (in the form of bullying, 'sexting', up skirting, etc.). Ms. Gupta also informed the audience about the four laws associated with sexual harassment in India: The Indian Penal code, Sexual Harassment at Workplace Act (POSH Act, 2013), University Grants Commission Regulations (2015) and All India Council for Technical Education Regulations (2015).

Savita Roy
Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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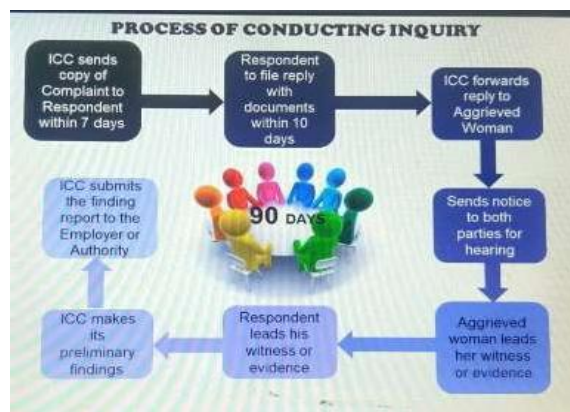
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She presented the audience with several intriguing examples from the corporate industry and other educational institutions. Her examples included phrases like *'quid pro quo'*, which mean 'this for that'. It means asking for sexual favours against rewards or punishments if sexual favours are not given. Using examples like this, she made the listeners aware of the importance of sensitization in the society as a whole. According to her, if proper action is not taken against the heinous acts of sexual harassment, it could impact the victim in multiple ways like loss of emotional well-being, physical health, learning; damage to career; bad reputation etc.

She also made the audience aware about the procedure of filing complaints against any act of sexual harassment and how the identity of the complainee should be kept confidential. Furthermore, she also guided on how the Internal Complaints Committee (ICC) should conduct an inquiry if they receive a complaint about sexual harassment in their institution.



Janki Rani
Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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Ms. Gupta then emphasised on the responsibilities of Higher Educational Institutions (HEIs) towards spreading the knowledge and awareness about the rights, entitlements and responsibilities enshrined in the POSH Act. The HEIs should organise training programmes, workshops, functionaries to sensitize the students and the faculty members. They must act decisively against all gender based violence perpetrated against employees and students of all sexes including the third gender.

She also alerted the audience about how dangerous it could be to file a frivolous complaint against someone. It may lead to grave problems like spoiling their career, impacting their and family's reputation, acute mental harassment and concerns as critical as committing suicide.



The event was made very interactive by using real life examples and a thought-provoking true or false session. It was then followed by a question and answer session. The workshop concluded with a thank you note by our students. Overall the event was a great success. The participants had an ideal opportunity to learn about a sensitive issue of great importance.

Janki R.
Principal
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INTERNAL COMPLAINTS COMMITTEE

Minutes

A meeting of ICC took place on 22nd March, 2023, at 10.30 am to discuss the RTI complaints with the subject & questions directed at the committee. Also, to add the student members and replace a male member from Non-Teaching staff because of retirement of Mr. Rajbir Giri.

The following members were present :

1. Prof. Rajni Sahni
2. Dr. Malini Sharma
3. Ms. Shachi Chawla


Action Taken

The answers to the queries raised in the RTI were prepared and forwarded to the PIO, Mr. Pawan Tripathi.

In addition to the above agenda, the name of Mr. Vipin Kapoor, Lab. Assistant, Psychology Department was included as the male Non-Teaching member.

The student members were included on the basis of their post in the Students Union. They are as follows:

1. Ms. Sarita Devi, B.A.(Prog.) 3rd year : President
2. Ms. Anshika Tyagi, B.A.(Prog.) 2nd year : Vice-President
3. Ms. Ananya Rai, B.A.(Prog.) 2nd year : General Secretary


(RAJNI SAHNI)
CONVENER, ICC.


- Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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INTERNAL COMPLAINTS COMMITTEE

Minutes

A meeting of ICC took place on 23rd March, 2022 to discuss a complaint which was filed by an anonymous party without giving any information about the girl student of the college who was supposedly 'Abused'. The following members were present :

1. Prof. Rajni Sahni
2. Dr. Malini Sharma
3. Dr. Shachi Chawla

Action Taken

As there was no information supplied to us about the said victim; the case came to a logical conclusion without enquiring the accused.

Rajni Sahni
C. RAJNI SAHNI
CONVENER, ICC.

Janki Rani
Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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ANNUAL REPORTS

DISCIPLINE COMMITTEE (2018-23)


Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7





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ANNUAL REPORTS

DISCIPLINE COMMITTEE

(2018-23)


Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7



Report of Discipline Committee (2018-19)

The following were the members of the committee in 2018-19:

1. Dr. Moitree Bhattacharya (Political Science, Convenor)
2. Dr Sushma Arora (Commerce)
3. Dr Onkar Mangla (Physics)
4. Dr Virender Kumar (Mathematics)
5. Dr Jyoti Sharma (Hindi)
6. Dr Sapna Kachroo (Music)
7. Dr Shachi Chawla (Political Science)
8. Ms Violina Borah (English)
9. Dr Deepesh Rathore (Psychology)
10. Dr Sharda Gautam (Sanskrit)
11. Dr Meenam Bhatia (Botany)
12. Ms Priyanka Verma (NHE)
13. Dr Pravash Chowdhary (History)
14. Dr Sushma Devi (Sanskrit)

During the year, one case of indiscipline was reported. Students of Sanskrit department were found misbehaving with each other. Initially action was taken against them and the case was further forwarded to Internal Complaint Committee of the college in consultation with the Principal. Subsequently, it was withdrawn by the college after they apologized and amicably resolved things amongst themselves.



Discipline Committee
Dr Moitree Bhattacharya (Convenor)

DAULAT RAM COLLEGE: DELHI

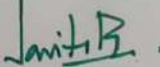
DRC/11-Admn/SIS(A)

August 6, 2018

Office Order

Complaints have been received against the 2nd and 3rd Sanskrit (Hons.) students. It is also that they have been engaged in activities and have and been harassing the 1st year Sanskrit (Hons) students. An enquiry has been instituted to look into the matter by the Discipline Committee of the College. Till then, the following students have been placed under suspension from the College till further orders.

- 1 [REDACTED], B.A.(Prog.)(with Sanskrit) 3rd year
- 2 [REDACTED], B.A.(Hons.)Sanskrit 2nd year
- 3 [REDACTED], B.A.(Hons.) Sanskrit 3rd year
- 4 [REDACTED], B.A.(Hons.) Sanskrit 3rd year
- 5 [REDACTED], B.A.(Hons.) Sanskrit 2nd year
- 6 [REDACTED], B.A.(Hons.) Sanskrit 2nd year


PRINCIPAL

1. Students concerned
2. Students Notice Board
3. TIC, Sanskrit Dept.
4. Convener, Discipline Committee-please conduct an enquiry and submit your report by Wednesday(8th August 2018)
5. S.O(Admn)- for necessary action

DAULAT RAM COLLEGE: DELHI

Discipline committee meeting held on 07.08.2018 in room No: 115
Issues related to harassment of B.A (Hons) Sanskrit 1st year students.

Recommendations were as follows.

1. Those students who have already passed out from the college should not be allowed to enter the college premises without valid reason.
2. Students require repeated counseling on the issues and legal repercussion of harassment should also be told to 1st, 2nd and 3rd year students.
3. Confidential letter should be sent to the parents of the students involved the harassment.

Name	Course	Year
[REDACTED]	B.A (Hons) Sanskrit	2 nd
[REDACTED]	B.A (Hons) Sanskrit	2 nd
[REDACTED]	B.A (Hons) Sanskrit	2 nd
[REDACTED]	B.A (Hons) Sanskrit	3 rd
[REDACTED]	B.A (Hons) Sanskrit	3 rd
[REDACTED]	M.A Sanskrit	Final
[REDACTED]	B.A (Prog)	3 rd

4. Students who are mentioned above may be debarred from attending classes for a period a one week.
5. The case should be further taken up by the ICC before any action is taken.

minutes of the meeting held
discipline committee) on 07/08/18 in Room no. 115

issues related to harassment of B.A(H) Sanskrit 1st year students by their seniors were discussed.

Those students who have already passed out from the college should not be allowed to enter the college premises (if they come for any valid reason, ^{then} they should be allowed enter their details in the entry register at the gate)

2. A total of 11 students complained. (B.A(H) Sanskrit 1st year)

- a) [Redacted]
- b) [Redacted]
- c) [Redacted]
- d) [Redacted]
- e) [Redacted]
- f) [Redacted]
- g) [Redacted]
- h) [Redacted]
- i) [Redacted]
- j) [Redacted]
- k) [Redacted] (repeated)

3. Students require counselling on these issues & legal repercussions of harassment should also be told. This suggestion is for students of all the years (1st, 2nd, 3rd)

4. Confidential letter should be sent to the parents of students whose name were mentioned in the complaint

5. Students whose name were mentioned in the complaint may be ^{detained} suspended from attending classes for the period of 1 week.

6. This case should be further taken up by the JCC, before any disciplinary action is taken.

Following members of discipline committee were present

S. No.	Name	Department	Signature
1.	Deepesh Rathore	Psychology	[Signature]
2.	Dr. Shashi Sharma	Sanskrit	Shashi
3.	DR. SHARDA GAUTAM	SANSKRIT	[Signature]
4.	DR. VIOLINA BORAH	ENGLISH	[Signature]
5.	Dr. Kapur Kachera	Music	[Signature]

S.No.	Name	Department
10.	Ms. Meenam Bhatia	Botany
11.	Dr. Sushma Devi	Sanskrit
12.	Ms. Poojanka Verma	N.H.E
13.	Mr. Pravash K. Choudhary	History
14.	M. Bhattacharya	Pol. Science

Members so nominated
 free years from the date
 State with this committee are required

Sushma
 Poojanka
 7/11/19
 Pravash
 Bhattacharya

Names of students (Regarding point no. 5)

S.No.	Name	Course	Year
1.	[Redacted]	B.A (H) Sanskrit	II
2.	[Redacted]	"	"
3.	[Redacted]	"	"
4.	[Redacted]	"	III
5.	[Redacted]	"	III
6.	[Redacted]	M.A (Sanskrit)	Final year
7.	[Redacted]	B.A (Engg)	III
8.	[Redacted]	B.A (H) Sanskrit	passed out
9.	[Redacted]	"	" "

m

h

~~~~~



Principal

Daulat Ram College

4 Patel Marg, Maurice Nagar

University of Delhi

Subject: Reply regarding complaint against us

Dated: August 7, 2018

Respected Ma'am,

Dr. Moitree  
Forwarded the letter for  
B.A Sanskrit (H) students,  
Janit B.  
7/8

We are the students of Sanskrit Department of Daulat Ram College, have come to know about the complaint which was being filed against us. Regarding to this complaint, we want to say that we are the rank holders in our department. We have a good academic record as well. We have also been honoured with many fellowships and scholarships for the same, from many institutions including, Delhi Sanskrit Academy & Rashtriya Sanskrit Sansthan.

We have also been the post holders in our department and have been representing our college in various fields like inter college competitions, various national and international conferences, events. We have always make our college feel proud because of our achievements inside as well as outside the college.

From the very first day of the admissions we have been there for helping the students in admission process and performed all the duties given by ISS with full

in arranging their fee

Even after all these efforts, if anyone's sentiments have been hurt anywhere, anytime, so we deeply apologize to you. Please take this into consideration

Thanking you

Yours sincerely,

[Redacted signature]

[Redacted line]

[Redacted line]

[Redacted line]

[Redacted line]

[Redacted line]

[Redacted line]

[Redacted line]

[Redacted line]

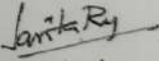
# DAULAT RAM COLLEGE: DELHI

August 10, 2018

## Office memorandum

In view of meeting with students of Sanskrit (H) 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year and submission of 1<sup>st</sup> year that they no longer have any issues with any of the following students, undersigned permit them to attend their classes with immediate effect.

| Name       | Course              | Year            |
|------------|---------------------|-----------------|
| [REDACTED] | B.A (Hons) Sanskrit | 2 <sup>nd</sup> |
| [REDACTED] | B.A (Hons) Sanskrit | 2 <sup>nd</sup> |
| [REDACTED] | B.A (Hons) Sanskrit | 2 <sup>nd</sup> |
| [REDACTED] | B.A (Hons) Sanskrit | 3 <sup>rd</sup> |
| [REDACTED] | B.A (Hons) Sanskrit | 3 <sup>rd</sup> |
| [REDACTED] | M.A Sanskrit        | Final           |
| [REDACTED] | B.A (Prog)          | 3 <sup>rd</sup> |

  
Principal

Copy to.

1. Student notice board
2. Teacher notice board
3. Student concerned

**Discipline committee**  
**(Academic Session 2019-20)**

The Discipline Committee is concerned with maintaining discipline in the College. It is comprised of faculty members from each department of the college. Discipline committee in the academic session (2019-20) worked under the supervision of Dr Shuchi Sharma with following members:

Dr Shuchi Sharma (Convener)-Chemistry

Mr Neeraj Dohare-Biochemistry

Dr Neeti Yadav-Botany

Dr Sunita-Commerce

Dr Smarika Nawani-History

Dr Neha Bhatia-Mathematics

Dr Sapna-Music

Ms Priyanka Verma-NHE

Dr Shweta Satyam-Philosophy

Dr Onkar Mangla-Physics

Mr Deepak Bhaskar-Pol. Science

Dr Kamna Vimal-Sanskrit

Dr Madhu-Zoology

The Discipline Committee maintained discipline and a congenial environment for students while studying in the college. The Committee ensured that students did not indulge in activities amounting to an act of indiscipline such as ragging, defacing the building or any structure and damaging the institute property etc. All the members were proactive during the entire academic session to ensure that no untoward incident happened in the college.

  
Dr Shuchi Sharma

Department of Chemistry

Convener, Discipline Committee

## Discipline Committee

(Academic Session 2021 -22)

The Discipline Committee for the session comprised of following members( faculty from each department).

Dr Archana Gupta (Convener) – Chemistry

Dr Rama Pasricha (Co-Convener) – Botany

Dr Sarita Nanda - Biochemistry

Dr Shivali Sharma – English

Dr Sunita Durangal – Hindi

Dr Sushma Devi – Sanskrit

Dr Sandhya Hawbam – Psychology

Dr Monu Kumar – Maths

Dr Onkar Mangla – Physics

Dr Pravash Kumar – History

Dr Jyoti Singh – Zoology

Dr Azad Singh – Physical Education

Dr Pooja Khanna – Economics

Dr Monica Prabhakar – Philosophy

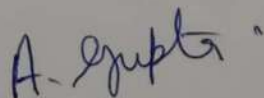
Dr Shachi Chawla – Political Science

Dr Sunita Gupta – Commerce

Dr Priyanka Verma – NHE

Dr Sapna Kachroo – Music

The committee ensured that Covid protocol and social -distancing is followed by students after opening of college after lock-down period with the help of NSS Volunteers. The Discipline Committee maintained discipline in the college. The members ensured that students did not indulge in activities amounting to an act of indiscipline such as ragging , defacing the building and damaging the institute property etc. The college was able to sail through safely in post -Covid period with active involvement of committee members.



Dr Archana Gupta

Department of Chemistry

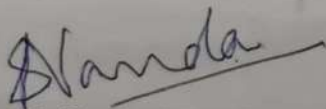
Convener, Discipline Committee(2021 -22)

## Discipline Committee Report 2022-23

Following is the list of members of the Discipline Committee 2022-23.

1. Biochemistry: Prof. Sarita Nanda (Convenor)
2. Botany: Dr. Rekha Kathal
3. Commerce: Dr. Manisha Jaiswal
4. Economics: Dr. Ritu Khanna
5. English: Dr. Sangeeta Gupta
6. History: Dr. Pravash Kr. Chaudhary
7. Maths: Dr. Poonam Lakhotia
8. NHE: Ms. Priyanka Verma
9. Philosophy: Dr. V. Sujata Raju (Co-convenor)
10. Political Science: Dr. Manjula Rath
11. Psychology: Dr. Sandhya Hawbam
12. Physical Education: Dr. Kaushambi Tyagi
13. Physics: Dr. Jyoti Chauhan
14. Music: Dr. Sapna Kachroo
15. Sanskrit: Dr. Ravi Kumar Meena

In the year 2022-23, no complaint of ragging or physical abuse was reported. However, students lose ID cards for which they file FIR and report it to the principal. The principal directs the issue to the Section Officer of administration and then the college issues new ID cards to them. In the year 2022-23, the number of such cases were 82. The college has a mechanism to collect feedback from students online. Appropriate action is taken to resolve the grievances at the earliest.



Prof. Sarita Nanda  
Convenor  
Discipline Committee



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# ANNUAL REPORTS

ANTI RAGGING CELL

(2021-23)

  
Principal  
Daulat Ram College  
University of Delhi  
Maurice Nagar, Delhi-7



## Anti-Ragging Cell 2021-22

Following is the list of members of the Discipline Committee which has now been formed keeping in mind the offline classes. As per prior practice, the TIC of the forthcoming year will be part of the committee.

1. English: Ms. Sangeeta Gupta
2. Hindi: Dr. Sunita Durangal
3. Sanskrit: Dr. Sushma Devi
4. Chemistry: Dr. Archana Gupta ( Convenor)
5. BioChemistry: Dr. Sarita Nanda
6. Psychology: Dr. Sandhya Hawbam
7. Maths: Mr. Monu Kumar
8. Botany: Dr. Rama Pasricha( Co-Convenor)
9. Physics: Dr. Onkar Mangla
10. History: Dr. Smarika Nawani
11. Zoology: Dr. Jyoti Singh
12. Physical Education: Dr. Kaushambi Tyagi
13. Economics: Dr. Pooja Khanna
14. Philosophy: Dr. Monica Prabhakar
15. Political Science: Dr. Shachi Chawla
16. Commerce: Dr. Sunita Gupta
17. N.H.E.: Dr. Priyanka Verma
18. Music: Dr. Sapna Kachroo

The committee was active only for the latter months of the academic session, i.e march to June 22. The earlier months of the academic session 2021-22 (March-June 2022) were online. This was the period of admission and odd semester. As there was limited interaction among students during this period, no cases of ragging abuse were reported,

*S Nanda*

Sarita Nanda  
(Prof. Sarita Nanda)  
Vice Principal  
Daulat Ram College



## Anti Ragging Cell Report 2022-23

Following is the list of members of the Discipline Committee 2022-23. As per prior practice, the TIC of the forthcoming year is a part of the committee.

1. Biochemistry: Prof. Sarita Nanda (Convenor)
2. Botany: Dr. Rekha Kathal
3. Commerce: Dr. Manisha Jaiswal
4. Economics: Dr. Ritu Khanna
5. English: Dr. Sangeeta Gupta
6. History: Dr. Pravash Kr. Chaudhary
7. Maths: Dr. Poonam Lakhota
8. NHE: Ms. Priyanka Verma
9. Philosophy: Dr. V. Sujata Raju (Co-convenor)
10. Political Science: Dr. Manjula Rath
11. Psychology: Dr. Sandhya Hawbam
12. Physical Education: Dr. Kaushambi Tyagi
13. Physics: Dr. Jyoti Chauhan
14. Music: Dr. Sapna Kachroo
15. Sanskrit: Dr. Ravi Kumar Meena

Following the admissions, the Discipline committee was stationed in the various areas of the college like Canteen, Sports Ground, Parking Area etc, keeping vigil on any such incidents for a month. Fortunately, no case of ragging was reported.

*S Nanda*

Prof. Sarita Nanda  
Convenor  
Discipline Committee



दौलत राम कॉलेज

(दिल्ली विश्वविद्यालय)

*Daulat Ram College*

(University of Delhi)

NAAC 'A' Accredited

Website: [www.dr.du.ac.in](http://www.dr.du.ac.in)

Email: [daulatramcollegedu@gmail.com](mailto:daulatramcollegedu@gmail.com)

# ANNUAL REPORTS

ADMISSION GRIEVANCE COMMITTEE

(2018-23)

  
Principal  
Daulat Ram College  
University of Delhi  
Maurice Nagar, Delhi-7



## Admission Grievance Committee Report, 2018-19

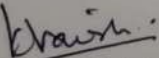
The Admission Grievance Committee consisted of the following members

1. Dr Kalpana Vaish (Convener)
2. Dr Rita Rani
3. Dr Sunita Yadav
4. Ms Raman Arora

The Committee was available throughout the admission days to resolve admission related queries and grievances which mainly concerned the following issues:

1. Calculation of marks for best 4 subjects for different courses offered.
2. Inclusion/exclusion of particular subjects for different courses.
3. Pro-rata calculation of marks as per Delhi University rules for Boards other than CBSE.
4. Subject combination in BA program
5. Students belonging to previous cut off list who missed their chance of admission.
6. Online submission of fees on DU fees portal.
7. Validity of OBC Certificate as per latest time line.
8. Queries regarding hostel admission

The queries & grievances were resolved on the spot, on the basis of guidelines given in the Bulletin of Information, 2018-19 of University of Delhi. For any further clarification, the students/parents were advised to contact the office of Dean, Students' Welfare, University of Delhi.

  
Dr Kalpana Vaish  
Convener  
Admission Grievance Committee, 2018-19

## Admission Grievance Committee Report 2019-2020

The College follows the University rules for admissions. As per the University guidelines for Admissions, a grievance admission committee was formed in the college.

Dr. Jyoti Singh- (Convenor)- Department of Zoology – 9911056237

### **Members-**

Dr. Meeta Mathur- Department of Commerce

Dr. Shivali Aggarwal- Department of Political Science - 97113074357

Dr. Smarika Nawani- Department of History - 9868411196

Dr. Gunjan Gupta- Department of Commerce - 9718060408

Ms. Rakhi Solanki- Department of Economics- 9911180702

Admission Grievance Redressal Committee looked grievances of all the category applicants (SC/ST/O BC/General category). In 2019 when there were offline admissions, many applicants and their parent's visited our college. Various aspects of queries were solved by the team related to their admission process like payment process, admission cancellation process, calculation of their best three/ four, fee refund after cancelation, why particular applicant was not given admission in that cut off etc. Our team was available in the college as per admission schedule of Delhi University and solved the queries. All such grievances were addressed properly and in a timely manner. Some cases were also forward to DSW (Dean student welfare) for the clarification and as per their response then needed action were taken related to the admission. The grievances were solved on time with the assistance of teacher-in-charges and core committee members.

I am attaching one case of application (registration no 190075883) in which clarification for prodata calculation was asked from the DSW office and they replied that there will be calculation according to prodata basis and further 2.5 percentage deduction will be there as this subject is not in list A and B.



Dr Jyoti Singh  
Convenor

Admission Grievance Committee

Format for Queries to DSW office

|                                             |                                                                |
|---------------------------------------------|----------------------------------------------------------------|
| Application Registration Number of Student: | 190075883                                                      |
| Name:                                       | MAHIMA SINGH                                                   |
| Course Applied for:                         | B.A. (Hons.) English                                           |
| Name of Technical Document:                 | APP/Commercial Art presentation                                |
| Clarification sought on points:             | Should we do the presentation for APP/Commercial Art for CBSE? |
| Suggestions/Remarks if any:                 |                                                                |

Name of Nodal Officer (if sent by email):

Signature of Nodal officer with College Seal (if hard copy):

Date:

*Blawada*  
9/7/19



Yes, the make of APP/Comm-  
Art for CBSE should be collected  
on proforma form. Further a document  
of 2-5% samples should be done in the  
subject in not in Lit A and B.  
Amarendra Reddy  
21/11/19

*Handwritten signature/initials*

*Handwritten signature/initials*

## Admission Grievance Committee 2020-2021

The College follows the University rules for admissions. As per the University guidelines for Admissions, a grievance admission committee was formed in the college.

Dr. Jyoti Singh- (Convenor)- Department of Zoology – 9911056237

Members-

Dr. Meeta Mathur- Department of Commerce

Dr. Darshan- Department of Chemistry

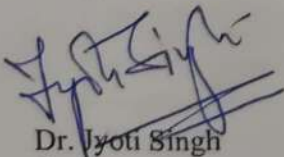
Dr. Shivali Aggarwal- Department of Political Science

Dr. Smarika Nawani- Department of History

Ms. Summet Goyal- Department of Economics

Ms. Mansi- Department of Commerce

Admission Grievance Redressal Committee looked grievances of all the category applicants (SC/ST/O BC/General category). In 2020 were online admissions. Various aspects of queries were solved by the team related to their admission process like payment process, admission cancellation process, calculation of their best three/ four, fee refund after cancelation, why particular applicant was not given admission in that cut off etc. The contact information for the committee members, including their email addresses, was posted on the college website and the contact no of convenor and mail id was also available on site of admission branch, University of Delhi. Any member might be contacted by the applicants to address any issues they had with the admissions process. Our team was available online/ offline in the college as per admission schedule of Delhi University and solved the queries. All such grievances were addressed properly by mail/WhatsApp/phone call and in a timely manner. The grievances were solved on time with the assistance of teacher-in-charges and core committee members and help desk. Many grievances were about the status of their application and refund of the fee after cancelation. All such grievances were addressed properly and in a timely manner. The complaints also concerned the gateway for paying fees. The problem was reported to the college's administration division, which quickly fixed it.



Dr. Jyoti Singh

Convenor

Admission Grievance Committee

Some of the mail conversations are attached here

Re: mail regarding admission query

Yahoo/Sent ★



**Jyoti Singh**  
From: jyoti24sh@yahoo.com  
To: sabharwal.khushi05@gmail.com

Wed, 9 Dec 2020 at 1:07 pm ★

You have withdrawn your admission from the previous college today only. So they will look ur form as per conversation with tic English dept

Sent from Yahoo Mail on Android

Hide original message

On Wed, Dec 9, 2020 at 8:47, Khushi Sabharwal <sabharwal.khushi05@gmail.com> wrote:

Form Number:20602142  
Course Name: B a honrs(English)

I have applied for admission to DAULAT RAM COLLEGE but have not been looked at by the department yet.  
Kindly look into it.  
Thanking you  
Khushi Sabharwal.

Re: Grievance Regarding PG Admission.

Yahoo/Sent 7



**Jyoti Singh**  
From: jyoti24sh@yahoo.com  
To: office@admission.du.ac.in, Office Admissions, K K, Daulat Ram College  
Cc: gopal1631979@gmail.com, jyoti24sh@yahoo.com, Dean Admissions

Fri, 27 Nov 2020 at 6:05 pm 7

Dear Sir/Madam,

As per our records TIC of the concern department received her documents today at 1700hrs, application is under process and is with core committee

Dr Jyotisingh

Sent from Yahoo Mail on Android

Hide original message

On Fri, Nov 27, 2020 at 17:59, Office Admissions <office@admission.du.ac.in> wrote:

Forwarding the grievance to th concerned college. College is requested to revert

On Fri, Nov 27, 2020 at 4:02 PM K K <kashishkaushik1999@gmail.com> wrote:

Respected Sir/Mam, this is to inform you that, I Kashish Kaushik, have been shortlisted for the admission to the MA Psychology Programme in the reputed Daulat Ram College of Delhi University. The First Admission List of the programme MA Psychology was released on 25th of November 2020. On 26th of November due to certain Technical Issues I failed to upload my required documents for the admission, but on 27th of November, when I opened the PG Admission Portal to upload the required documents, the link to upload the documents was not showing, also my status was changed from shortlisted for admission to 'Other'. I have been trying since the very morning. Sir/Mam, This is my crucial chance to study my well preferred course from the very reputed Delhi University. I request you to please consider my case and provide me with the much deserving opportunity.

Attached is my PDF containing all the required documents.

Thanks and Regards,  
Kashish Kaushik

(No subject)

Yahoo/Sent ★



**Jyoti Singh**  
From: jyoti24sh@yahoo.com  
To: emailriya2002@gmail.com

Sun, 29 Nov 2020 at 3:45 pm ★

Please attach your marksheet and also the stream which you wanna apply

Sent from Yahoo Mail on Android

Hide original message

On Sun, Nov 29, 2020 at 13:30, Riya Aggarwal <emailriya2002@gmail.com> wrote:

Good afternoon maam  
I m Riya Aggarwal I am eligible in the 6th cutoff (my bot 95.75%) and I am currently in rajdhani college and now I want to apply in daulat ram but can you please let me now if I withdrew my admission from rajdhani college will I sure get admission in daulat ram.  
Regards  
Riya

(No subject) 2

Yahoo/Sent



**Akshita Bhardwaj**

From: bhardwajakshita360@gmail.com  
To: jyoti24sh@yahoo.com

Mon, 2 Nov 2020 at 11:12 am

Mam,

I want to cancel my application from daulat ram and when today morning I opened the portal, then for cancellation we need to pay 1000 INR. After I did pay that, still my cancellation is not acknowledged yet. And I am still not able to apply to another college.

Akshita



**Jyoti Singh**

From: jyoti24sh@yahoo.com  
To: bhardwajakshita360@gmail.com

Mon, 2 Nov 2020 at 1:20 pm

Please check again on the portal may be network issue. You can also contact Mr Aproov 9971058090

Sent from Yahoo Mail on Android

Hide original message

On Mon, Nov 2, 2020 at 11:12, Akshita Bhardwaj <bhardwajakshita360@gmail.com> wrote:

Mam,

I want to cancel my application from daulat ram and when today morning I opened the portal, then for cancellation we need to pay 1000 INR. After I did pay that, still my cancellation is not acknowledged yet. And I am still not able to apply to another college.

Akshita



**Jyoti Singh**

From: jyoti24sh@yahoo.com  
To: vishakhasharma8422@gmail.com, Vishakha Sharma  
Cc: admission2019@svc.ac.in

Wed, 21 Oct 2020 at 10:24 am

For any payment related grievances, please contact on below mentioned numbers or email (from 9:30 AM to 6:15 PM, Monday to Saturday except Second and Fourth Saturdays of the month)

1. 9311374188

2. 9654067616

dupaymentquery@icibank.com

Always be ready with and share the following details while raising any payment related query:

Full Name of the Student

Registration No.

Mobile No. registered with University of Delhi

Date of Payment

Amount Paid

Sent from Yahoo Mail on Android

Hide original message

On Wed, Oct 21, 2020 at 10:20, Vishakha Sharma <vishakhasharma8422@gmail.com> wrote:

Greetings of the day

I have cancelled my application of sri venketeswara college. Firstly, during payment an unknown error is coming. Then,

The cancellation fee is deducted from my account. But it is not showing in my dashboard and I am unable to apply for Daulat ram college bsc physics honours. The transaction was made at 12:00 noon 20 October 2020.

Amount deducted 1000 Rs

Registration no. 20600384

Application details 61323/SVC/53/4



## **Report on 'Admission Grievances 2021-2022'**

Convener: **Dr. Sunita K. Yadav**

Co-convener: Dr. Pooja Khanna (Economics)

Members: Shivali Agrawal (English), Ms. Priyanka Yadav (Economics), Dr. Omwati Rana (Physics), Ms. Mansi Kanojia (Commerce), Dr. Anita Mangla (Biochemistry), Mr. Ravi Meena (Sanskrit)

### **Report**

The college admission process is a critical juncture for aspiring students, and it is imperative that the process is conducted with utmost fairness and transparency. This report presents an overview of the grievances expressed by applicants regarding various aspects of the admission process.

The contact information for the committee members, including their email addresses, was posted on the college website. Any member might be contacted by the applicants to address any issues they had with the admissions process. The primary grievances were concerned about the status of their application. All such grievances were addressed properly and in a timely manner. The complaints also concerned the gateway for paying fees. The problem was reported to the college's administration division, which quickly fixed it. The major grievances were related to the calculation of best  $\frac{3}{4}$  subjects and inclusion criteria of various languages. The grievances were solved on time with the assistance of teacher-in-charges and core committee members.

Applicants raised concerns about the increase in fees associated with the admission process. By kindly informing them of the different scholarships the college offers, the issue was handled. A few complaints also concerned the non-creamy layer certificate and OBC category if listed on the central list. A fair conclusion was made for the situation after consulting the OBC nodal officer (Dr. Sunita K. Yadav). The posting of comprehensive admission requirements on the college website and in the college brochure ensured a smooth admissions process.

Addressing these grievances is paramount to maintaining the integrity and reputation of our college. Hence, timely and informative communication is crucial to alleviate stress and uncertainty for applicants, a policy that the college's grievance committee embraced.



Dr. Sunita K. Yadav

Convener

Admission Grievance Committee 2021-22



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**request for fee refund**

3 messages

---

**deepika Chaudhary** <deepikachaudhri78@gmail.com>  
To: sunitayadav@dr.du.ac.in

Fri, Dec 3, 2021 at 2:13 PM

To

The Convener,

Daulat Ram College (W)

Sub: An application for fee refund

ma'am

I Am Deepika, student of B.A (hons) political science of DRC (W). I have paid the course fee in your college but due to some personal reasons, I cancel my admission so I request to you to please refund my course fee which I have paid at the time of admission.

It will be a great help to me.

I shall be grateful to you in this regard.

Thanking you

Yours faithfully,

Deepika

Details enclosed:

Acknowledgement Slip

Name DEEPIKA

Form Number 21115306

Reference Number 19584/DRC/26/1

College Daulat Ram College (W)

Course B.A. (Hons.) Political Science

Course Fee 1305.00

Transaction Date 2021-10-05 09:17:57

**University of Delhi (1).pdf**

37K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: deepika Chaudhary <deepikachaudhri78@gmail.com>

Fri, Dec 3, 2021 at 2:26 PM

Talk to Delhi University pay related fees grievance. You will get number from DU admission site.

[Quoted text hidden]

---

**deepika Chaudhary** <deepikachaudhri78@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Fri, Dec 3, 2021 at 3:44 PM

18/09/2023, 00:17

Daulat Ram College Mail - request for fee refund

Thanks a lot.

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Request for seeking admission in B.Sc. (Life Sciences)**

2 messages

**Sunil Kumar** <sunillib73@gmail.com>

Thu, Dec 2, 2021 at 5:52 PM

To: sunitayadav@dr.du.ac.in, daulatramcollegedu@gmail.com

Respected madam,

With due respect, I would like to bring to your kind notice the following points that pertain to my daughter's admission in B. Sc (Life Sciences) in your college.

1. She has got admission in Dyal Singh college (morning). However, she had always had a dream to study in Daulat Ram college since it is a renowned and prestigious college of Delhi University .
2. It is also to mention that in the special drive II , the % for B.Sc Life sciences has gone down to 72.33 % in your college . However, my daughter couldn't find an opportunity to even apply for the course despite having 77.33% of marks. It was due to no movement allowed in the drive. On the other hand, it is pertinent to mention that if she had not got admission in Dyal Singh college she would have had an opportunity to get admission in Daulat Ram college.
3. Each and every student wants to study in the best college of their choice if the % of marks of the college allow them. However, in our case, the procedure of admission has restricted my daughter to get admission in the college of her choice.

Madam, it is my humble request with the hope that you may spare little time from your busy schedule considering the above stated facts and position and may see a possibility to accommodate her in your college on transfer basis. The details and documents of my daughter are attached herewith for your kind consideration please.

**Course : B Sc. ( Life Sciences)****Percentage (PCB) : 77.33%****Category : SC****Name of student : KUSHAL****Date of Birthday : 26-10-2002****DU Registration No. 21184063**

We shall always be thankful to your kind action in this regard.

Thanking You,

Sincere regards,

Sunil Kumar

F/o Kushal

Encl: as above

---

**4 attachments**



**Registration form.jpeg**  
204K



**XII Marksheet.jpeg**  
174K



**X marksheet.jpeg**  
128K



**Certificate.jpg**  
188K

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**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Sunil Kumar <sunilib73@gmail.com>

Thu, Dec 2, 2021 at 7:26 PM

Dear Sir,  
Please write mail to Delhi University. All guidelines are made by them.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**UG Grievance Redressal ![URGENT]**

4 messages

---

**Ridhanshi Jain** <ridhanshijain2003@gmail.com>  
To: sunitayadav@dr.du.ac.in

Sun, Nov 28, 2021 at 12:00 PM

Respected Ma'am

According to Special Drive List-1 and 2, the cut-off for **B.Com(Hons)** course in Daulat Ram College is 95% and 90% respectively. I scored 92% in class 12th. But my application (**reference number:304251/DRC/37/8**) was rejected on the said note "We have evaluated your application; you did not meet the required percentage of the tentative Merit list." I'm attaching below the pdf of my application for your reference.

I urge you to look into the matter at the earliest.

Looking forward to your response.

Regards

Ridhanshi Jain

Mob.No. 9313017721

Form No. 21159253

**B.Com(Hons) Application.pdf**

84K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Ridhanshi Jain <ridhanshijain2003@gmail.com>

Sun, Nov 28, 2021 at 12:26 PM

Yes, you are not falling in merit list

[Quoted text hidden]

---

**Ridhanshi Jain** <ridhanshijain2003@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Nov 28, 2021 at 12:35 PM

Respected Ma'am

If it's not much trouble can you please explain how I am not falling under the criteria.

[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Ridhanshi Jain <ridhanshijain2003@gmail.com>

Sun, Nov 28, 2021 at 12:36 PM

Call

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**(no subject)**

2 messages

---

**Swati Jaiswal** <sj400009@gmail.com>

Fri, Nov 26, 2021 at 6:03 PM

To: "sunitayadav@dr.du.ac.in" &lt;sunitayadav@dr.du.ac.in&gt;

Hello!!

I had applied in daulat ram college and today received a mail regarding the application.

My college remarks column is blank and also status is showing "certificate verified"....

Nothing is clear about the seat allotment.

What should I do now? My payment option is also not enabled...

Please reply as soon as possible!

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>

Fri, Nov 26, 2021 at 6:05 PM

To: Swati Jaiswal &lt;sj400009@gmail.com&gt;

It will be processed

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

**(no subject)**

4 messages

**Ananya Upadhyay** <ananyaofficial2003@gmail.com>  
To: sunitayadav@dr.du.ac.in

Thu, Nov 25, 2021 at 5:57 PM

Ma'am, the cut off on the second special drive cutoff list for B.Com (Hons) for general category is 90. My best 4 is 92.75 still my application has been rejected by the College. Can you please let me know the reason for this?

Please help me in this regard

Yours sincerely

Ananya Upadhyay

Form number: 21056119

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Ananya Upadhyay <ananyaofficial2003@gmail.com>

Thu, Nov 25, 2021 at 6:00 PM

The admissions are merit based on remaining no. Of seats

[Quoted text hidden]

**Ananya Upadhyay** <ananyaofficial2003@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Thu, Nov 25, 2021 at 6:11 PM

Are the seats full ma'am ? Am I not eligible for admission?

[Quoted text hidden]

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Ananya Upadhyay <ananyaofficial2003@gmail.com>

Thu, Nov 25, 2021 at 8:24 PM

No. That's why we have rejected your application so that you can apply in other college.

[Quoted text hidden]





Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**application rejected even after meeting the cutoff**

3 messages

---

**Gungun Taneja** <gunguntaneja587@gmail.com>  
To: sunitayadav@dr.du.ac.in

Thu, Nov 25, 2021 at 2:41 PM

Respected madam,  
Myself GUNGUN, Form Number : 21452318  
Admission Reference Number : 293419/DRC/37/8  
I had applied in Daulat Ram College under BCom(Hons.) program & as per the cutoff I was applicable for Bcom(Hons.) in Daulat Ram College. But after I applied for that same within some time I came to know that my application got rejected . I request you to do something about this please .

---

 **New doc 25-Nov-2021 2.19 pm.pdf**  
43K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Gungun Taneja <gunguntaneja587@gmail.com>

Thu, Nov 25, 2021 at 2:42 PM

The admissions are merit based on remaining no. Of seats  
[Quoted text hidden]

---

**Gungun Taneja** <gunguntaneja587@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Thu, Nov 25, 2021 at 2:44 PM

Thank you for the clarification.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Cancellation of admission and refund of fees**

3 messages

---

**TEJASWINI KUKREJA** <kukrejatejaswini@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Nov 24, 2021 at 4:27 PM

Dear sir/madam,

My name is Tejaswini Kukreja. I had taken admission in B.com h in DRC, but now I want to cancel my admission and seek a refund of my fees. I even sent a mail to DU helpdesk regarding the same but received no response. Today, I tried to cancel my admission, but I was unable to do so as when I logged into my account it said admission cancellation closed whereas it has been clearly mentioned on DU official website that a student can cancel their admission upto December 31st 2021 and the entire fee collected will be refunded after deducting Rs 1000 as processing fee. Kindly help me cancel my admission and seek a refund of my fees  
FORM NO. 21127762

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: TEJASWINI KUKREJA <kukrejatejaswini@gmail.com>

Wed, Nov 24, 2021 at 4:33 PM

You won't be able to cancel admission in special drive. Try aftee special drive gets over. See guidelines of special drive 2  
[Quoted text hidden]

---

**TEJASWINI KUKREJA** <kukrejatejaswini@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Nov 24, 2021 at 4:37 PM

Thank you, I will do that.  
REGARDS,  
TEJASWINI KUKREJA

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Query regarding admission**

4 messages

---

**shreeya aggarwal** <shreeya2471@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Nov 23, 2021 at 9:38 PM

Respected Madam,

Good evening !

I am Shreeya Aggarwal, I have cancelled my admission in the fifth cut off. My query is if I am eligible to apply to Daulat Ram College in the special cut off scheduled for 24 November 2021 .

I would be grateful if you could let me know at the earliest.

Thanking you in anticipation

Yours sincerely  
Shreeya Aggarwal  
9818036051

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: shreeya aggarwal <shreeya2471@gmail.com>

Tue, Nov 23, 2021 at 10:22 PM

Yes, you can do that.

[Quoted text hidden]

---

**shreeya aggarwal** <shreeya2471@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Tue, Nov 23, 2021 at 10:53 PM

Thank you so much for your response maam.

Could you please clear my last doubt - In the previous special cut off my course was available at 95% , so if i apply tomorrow will I be considered for admission ? My percentage of best four is 95.75 %

Please let me know.

Regards  
[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: shreeya aggarwal <shreeya2471@gmail.com>

Tue, Nov 23, 2021 at 10:57 PM

Depends on seats available and cutoff  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**INQUIRY REGARDING ADMISSION AND CLASSES**

6 messages

---

**aarhi goswami** <arhigoswami2003@gmail.com>  
To: sunitayadav@dr.du.ac.in

Sun, Nov 21, 2021 at 7:07 PM

Dear Ma'am

My name is Arhi Goswami. I am writing this email with regard to my admission in Daulat Ram College under BA Psychology Hons. I had made the payment and received an acknowledgment yesterday for my admission under the ECA category for the sub category of keyboard. However, I have not received any update regarding classes yet.

I request you to kindly look into the matter and provide me with an update regarding the same. For your reference my application form number is 21018575 and reference number is 280618/DRC/27/40/ECA.

Thanking you  
Yours Sincerely  
Arhi Goswami

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: aarhi goswami <arhigoswami2003@gmail.com>

Sun, Nov 21, 2021 at 7:08 PM

See DRC site for orientation program  
[Quoted text hidden]

---

**aarhi goswami** <arhigoswami2003@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Nov 21, 2021 at 7:14 PM

Thank you for the information ma'am.

When will I be receiving my roll number and other necessary details?

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: aarhi goswami <arhigoswami2003@gmail.com>

Sun, Nov 21, 2021 at 7:15 PM

Attend it for all the information  
[Quoted text hidden]

---

**aarhi goswami** <arhigoswami2003@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Nov 21, 2021 at 7:20 PM

Thanks a lot.  
[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: aarhi goswami <arhigoswami2003@gmail.com>

Sun, Nov 21, 2021 at 7:57 PM

Follow this link to join my WhatsApp group: <https://chat.whatsapp.com/BySpQR6lbTz1OBwTd4eiqv>  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Not receiving any college updates! (Tulsi)**

3 messages

---

**Khushi Bhati** <khushibhati2227@gmail.com>

Fri, Nov 19, 2021 at 11:52 AM

To: anitamangla@dr.du.ac.in, "daulatramcollegedu@gmail.com" &lt;daulatramcollegedu@gmail.com&gt;, geetanjali@dr.du.ac.in, sunitayadav@dr.du.ac.in

Respected mam,

I have completed admission process for 1st year Ug 2021-22 course (political science honours).  
However, I'm not receiving any updates from the department.  
Kindly look into my problem and do the needful solution as soon as possible .

I'll be very thankful to you .

With regards  
Tulsi

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>

Fri, Nov 19, 2021 at 1:49 PM

To: Khushi Bhati &lt;khushibhati2227@gmail.com&gt;

See Daulat Ram College website for orientation program

[Quoted text hidden]

---

**Khushi Bhati** <khushibhati2227@gmail.com>

Fri, Nov 19, 2021 at 1:52 PM

To: "Dr.Sunita Yadav" &lt;sunitayadav@dr.du.ac.in&gt;

Thank you for your response mam. I'm receiving now.

[Quoted text hidden]



Dr.Sunita Yadav <sunitayadav@dr.du.ac.in>

---

## Regarding groups

2 messages

---

**Prachi Madnawat** <prachimadnawat449@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Nov 17, 2021 at 5:13 PM

Hello ma'am is there any group made by colleges cause I am not added in any of them

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Prachi Madnawat <prachimadnawat449@gmail.com>

Fri, Nov 19, 2021 at 1:50 PM

Attend orientation program of Daulat Ram College. See DRC site for updates

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Regarding fee refund**

3 messages

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**Gargi Garg** <gargi.garg.7896@gmail.com>  
To: "sunitayadav@dr.du.ac.in" <sunitayadav@dr.du.ac.in>

Sat, Nov 13, 2021 at 9:07 PM

Good evening  
I cancelled my application for BA PSYCHOLOGY HONS. on  
11-11-2021,But didn't receive any refund of the admission fee.

Looking forward to hearing from you soon. Please let me know about the follow up process.

Thank you.

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Gargi Garg <gargi.garg.7896@gmail.com>

Sat, Nov 13, 2021 at 9:35 PM

It will take 15-20 days  
[Quoted text hidden]

---

**Gargi Garg** <gargi.garg.7896@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Nov 14, 2021 at 8:53 AM

Ok, thank you.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Cancellation of Admission**

3 messages

---

**Sunil Kumar** <sunilkumar18997@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Nov 10, 2021 at 6:42 PM

Dear Sir/ Madam,

A humble request to you Sir/ Madam my Form No / Reg No. is 21129605 and Name is Anjali Yadav. When I applied my collage and course in CW QUOTA unfortunately I applied in 5 th cut off in same collage and course .The Collage is Daulat Ram and My application in 5th cut off is 251018/DRC/43/6 . So please cancel it for my Brite future.After the Same I can apply in same collage and course against CW QUOTA.

Treat metter most urgent.

Thanking you

With regards  
Anjali Yadav

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Sunil Kumar <sunilkumar18997@gmail.com>

Wed, Nov 10, 2021 at 7:15 PM

You can cancel the admission from your dashboard only

[Quoted text hidden]

---

**Sunil Kumar** <sunilkumar18997@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Nov 10, 2021 at 9:28 PM

Thank you for your response.

[Quoted text hidden]





Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Application reference number 233154/DRC/26/6**

2 messages

**Mehak Datta** <mehak11datt@gmail.com>

Tue, Nov 9, 2021 at 7:18 PM

To: "deepakbhaskar@dr.du.ac.in" &lt;deepakbhaskar@dr.du.ac.in&gt;, "sunitayadav@dr.du.ac.in" &lt;sunitayadav@dr.du.ac.in&gt;, "rohiniarya@dr.du.ac.in" &lt;rohiniarya@dr.du.ac.in&gt;

Respected Madam,

**I am Mehak Datta having Application reference number 233154/DRC/26/6 and Form Number 21257246.**

I have applied for B.A. (Hons.) Political Science in the fifth cut off. As per the College remarks I am required to provide the latest EWS certificate, the same is hereby being attached to this mail.

**I request you to kindly find the attached copy of my Original latest EWS certificate for your reference and kind consideration.**

\*\*\*\*{Since no specific email Id was mentioned in the college remarks , I am mailing this to you all. I request you to kindly provide me with the confirmation for the same.}\*\*\*\*

Thanking you

Yours Sincerely

Mehak Datta

**EWS CERTIFICATE.jpg**  
162K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>

Tue, Nov 9, 2021 at 7:48 PM

To: Mehak Datta &lt;mehak11datt@gmail.com&gt;

Please mail it to [drcpendingdocuments@dr.du.ac.in](mailto:drcpendingdocuments@dr.du.ac.in)

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Regarding ECA admissions**

5 messages

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**Eesha** <tewatiaeesha@gmail.com>  
To: "sunitayadav@dr.du.ac.in" <sunitayadav@dr.du.ac.in>

Sat, Nov 6, 2021 at 3:26 PM

Good afternoon ma'am,  
I am having doubt regarding ECA (NCC) admissions, how to take admissions under eca? Etc...can you please guide me regarding this? And when will the admissions for eca category start?  
Your sincerely  
Eesha

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Eesha <tewatiaeesha@gmail.com>

Sat, Nov 6, 2021 at 11:46 PM

From 8th Nov  
[Quoted text hidden]

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**Eesha** <tewatiaeesha@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Nov 7, 2021 at 11:26 AM

Thank you for the information.  
Eesha  
[Quoted text hidden]

---

**Eesha** <tewatiaeesha@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Tue, Nov 9, 2021 at 2:59 PM

Respected Madam,  
How can I apply for ECA admissions ?  
Yours sincerely

On Sat, 6 Nov 2021, 23:46 Dr.Sunita Yadav, <sunitayadav@dr.du.ac.in> wrote:  
[Quoted text hidden]

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**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Eesha <tewatiaeesha@gmail.com>

Tue, Nov 9, 2021 at 3:06 PM

You can apply from your dashboard  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

**Subject :- Payment issue**

7 messages

**S J** <joshisakshi655@gmail.com>  
To: sunitayadav@dr.du.ac.in

Mon, Nov 8, 2021 at 6:47 PM

Dear Ma'am

With reference to the payment issue i am writing you this letter. After getting approval from the Principal(Daulat Ram) I went to the portal in order to make payment that is ₹4905 As I had already taken admission against first cut off and I had already paid the amount of Rs. 10985 to the previous college (ARSD) therefore during the time of payment it was showing that the amount 10985 has been deducted hence I was supposed to pay rest of the amount (4905). So I tried making payment but it was showing payment failure I did try again but every single time it was showing payment failure and now as the link has been gone I am left with no option to pay. Moreover I went to the site of site of du grievance but they were asking for transaction ID which I couldn't give due to payment failure.

Therefore I request you to please provide a solution to this.

Thanks

Yours sincerely

Sakshi Joshi

(Form no.- 21148185)

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: S J <joshisakshi655@gmail.com>

Mon, Nov 8, 2021 at 7:57 PM

Got this reply from administration when I posted your query:

she needs to contact her bank from which payment attempt has been made, they can provide the transaction id

[Quoted text hidden]

**S J** <joshisakshi655@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Nov 9, 2021 at 8:55 AM

Dear Ma'am

Regarding to the payment details (transaction id of the payment made) I am sending you the following:-

Moreover I have attached the acknowledgement slip that I ve received from the previous college (ARSD).Hope this might be of help.

Thanks

Yours sincerely

Sakshi Joshi

[Quoted text hidden]

**3 attachments****Screenshot\_20211109-083716.png**  
164K



IMG-20211109-WA0001.jpg  
48K



IMG-20211109-WA0004~2.jpg  
73K

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: S J <joshisakshi655@gmail.com>

Tue, Nov 9, 2021 at 9:34 AM

Beta, send these things to DU grievance  
[Quoted text hidden]

**S J** <joshisakshi655@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Tue, Nov 9, 2021 at 10:09 AM

Ma'am can I get the email id of the same.  
[Quoted text hidden]

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: S J <joshisakshi655@gmail.com>

Tue, Nov 9, 2021 at 10:17 AM

See on DU admission site  
[Quoted text hidden]

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: S J <joshisakshi655@gmail.com>

Tue, Nov 9, 2021 at 11:24 AM

## Payment related grievances

**For any payment related grievances, please contact on below mentioned numbers or email (from 9:30 AM to 6:15 PM, Monday to Saturday except Second and Fourth Saturdays of the month)**

1. 9311374188

2. 9654067616

[dupaymentquery@icicibank.com](mailto:dupaymentquery@icicibank.com)

**Always be ready with and share the following details while raising any payment related query:**

1. Full Name of the Student
2. Registration No.
3. Mobile No. registered with University of Delhi
4. Date of Payment

18/09/2023, 00:36

Daulat Ram College Mail - Subject :- Payment issue

## 5. Amount Paid

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Application against 4th cut off**

2 messages

---

**Aashi Bansal** <aashibansal0320@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Nov 3, 2021 at 2:30 PM

Good afternoon mam

My name is Aashi Bansal,  
form no. 21112084  
Reference no. 212843/DRC/36/5  
Gender: Female  
Category- unreserved  
Course: bcom

I applied in bcom in Daulat Ram College in 4th cut off and my marks are equal to the cut off but the college has still rejected my application.

Please provide instructions regarding this.  
Awaiting your response.

Regards

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Aashi Bansal <aashibansal0320@gmail.com>

Wed, Nov 3, 2021 at 3:22 PM

Please call  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Change of option in CW category**

2 messages

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**Ananya Singh** <ananyya32@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Oct 27, 2021 at 1:15 PM

Respected madam

I'm Ananya Singh, I completed my class 12th thus year from CBSE board securing 94.2%.

I have applied in DU for the course BA Hons Psychology . My registration number is 2136109. Erroneously I had mentioned Priority II in CW category instead of Priority V.

Since the list for defence still has to be released I have not taken admission yet because of the cutoffs.

Therefore, may I request you to change the option in Priority V instead of II for which I'm eligible. I'm enclosing the CW certificate.

I shall always be grateful for your kind consideration.

Thanking you  
Ananya Singh

---

 **servicing certificate.pdf**  
333K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Ananya Singh <ananyya32@gmail.com>

Wed, Oct 27, 2021 at 2:22 PM

Option can only be changed from your dashboard or DU. We can't change beta as far as I know.

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**(no subject)**

2 messages

---

**Palak Moond** <palakmoond011@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Oct 26, 2021 at 2:59 PM

Ma'am, I applied in daulatram college in 3rd cutoff but I couldn't pay my fees. Now I want to apply in the same college in special cutoff but it says that first withdraw your application(the one I applied in 3rd cutoff in daulatram college)then you would be able to apply.When I click on 'withdraw' , it is asking for a payment of 1000 rupees as withdrawal fee. I want to know that I did not get the admission then why should I pay the withdrawal fee.

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Palak Moond <palakmoond011@gmail.com>

Tue, Oct 26, 2021 at 3:02 PM

But college has approved your application and given time to it so you need to pay the fees for withdrawal.  
[Quoted text hidden]





Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Payment link**

2 messages

---

**shy snicker** <pathakunnati0619@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Oct 20, 2021 at 11:51 AM

Dear mam,

I am writing this mail to inform you that my payment link for admission in DRC has not been generated yet.As per the application status for admission shows documents are verified but the generation of payment link is yet to take place.I hope you will soon look after this issue.

Kindly let me know what to anticipate as far for the generation of payment link for admission.

Waiting for your response.

Thanks and Regards

Unnati Pathak

Sunita yadav

Contact no.9639812832

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: shy snicker <pathakunnati0619@gmail.com>

Wed, Oct 20, 2021 at 3:53 PM

It will be generated soon.

Dr. Sunita Yadav

Department of Zoology

Daulat Ram College

Delhi University

Delhi-110007

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Rejection of admission**

2 messages

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**Monoj gogoi** <mg.oilindia@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Oct 19, 2021 at 11:06 AM

Madam ,

My daughter Miss Akanshya Gogoi applied for zoology major with 95 % on your esteem college based on cutoff published on DU website as 93.33 . But the same is been rejected showing that the cutoff band is 95.66 to 95.33 . This is really shocked for me as she has canceled the seat of another college from DU . Request you to look into this case & help us to take admission on Daulat Ram College on Zoology deptt .

Details of Akanshya Gogoi :

Application Details: 147487/DRC/55/3

Form No : 21261172

Looking forward for your reply pl .

With Regards

Monoj Gogoi

F/o Akanshya Gogoi

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Monoj gogoi <mg.oilindia@gmail.com>

Tue, Oct 19, 2021 at 11:17 AM

Dear Sir,

I have already explained you that corrigendum is there on DU site.

Sorry for inconvenience caused.

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Admission procedure**

7 messages

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**Prachi Madnawat** <prachimadnawat449@gmail.com>  
To: sunitayadav@dr.du.ac.in

Mon, Oct 18, 2021 at 12:38 PM

Hi ma'am I just got daulat ram college in zoology honours previously I got botany honors so 2 cutoff for zoology honors in drc is 96 percent and third cutoff is 0 93.33 and I got 95.33 am I eligible in this course ?  
If I am then I cancel my admission from another college  
Thanks

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Prachi Madnawat <prachimadnawat449@gmail.com>

Mon, Oct 18, 2021 at 12:54 PM

It's not 93.33.  
[Quoted text hidden]

---

**Prachi Madnawat** <prachimadnawat449@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Mon, Oct 18, 2021 at 1:00 PM

Then what for general category?  
[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Prachi Madnawat <prachimadnawat449@gmail.com>

Mon, Oct 18, 2021 at 1:01 PM

See Daulat Ram site  
[Quoted text hidden]

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**Prachi Madnawat** <prachimadnawat449@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Mon, Oct 18, 2021 at 1:03 PM

Yeah Ma'am I saw its 95.33  
And I also got 95.33  
Now am I eligible?  
[Quoted text hidden]

---

**Prachi Madnawat** <prachimadnawat449@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Tue, Oct 19, 2021 at 10:58 AM

Ma'am am I eligible with 95.33 in zoology honours?  
If I am then I do further process of cancellation  
[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Prachi Madnawat <prachimadnawat449@gmail.com>

Tue, Oct 19, 2021 at 11:15 AM

If you have 95.33, you can apply.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Regarding hostel facility for freshers.**

3 messages

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**Divya Yadav** <divya12d07156@gmail.com>  
To: sunitayadav@dr.du.ac.in

Mon, Oct 18, 2021 at 8:04 PM

Sir,  
I have taken admission in daulat ram college in [b.com](#) program in 1st cut off and want to take admission in college hostel also but I am unable to find out any registration form for the college facility on the college website. So kindly aware me about the admission procedure.  
College fresher  
Divya

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Divya Yadav <divya12d07156@gmail.com>

Mon, Oct 18, 2021 at 8:40 PM

Keep checking daulat Ram College site  
[Quoted text hidden]

---

**Divya Yadav** <divya12d07156@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Mon, Oct 18, 2021 at 9:14 PM

Thanks, I will.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Admission related query**

8 messages

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**Rakshita Singh** <rakshitas53@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Oct 13, 2021 at 10:58 AM

Dear mam

I have the query that ....when I filled the application form for daulat ram college against 1st cut off .....my college remark showed me that 10th marksheet I have to submit on the given mail . I mailed them the documents also ...then my status showed verified documents. Nd then after sometime it showed the payment link ....but my question is that ..why it didn't showed me approved by principal????...I have done the payment also ..u check the screen shot also I have attached in this mail. Please confirm mam that is my admission done or not ???..I have done the payment ..but it didn't showed me approved by principal...please reply as soon as possible. ( I took the admission in 1st cut off for biochemistry hons ). My form number is ...(2106434)...please let me know mam what is the issue

Thanking you  
Rakshita singh



Screenshot\_20211013-105100\_Samsung Internet.jpg  
260K

---

**Rakshita Singh** <rakshitas53@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Oct 13, 2021 at 11:40 AM

Hello mam

Mam how much time will it take to solve the query I have send to you

[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Rakshita Singh <rakshitas53@gmail.com>

Wed, Oct 13, 2021 at 11:43 AM

Have forwarded it to concerned people

On Wed, Oct 13, 2021, 11:42 AM Rakshita Singh &lt;rakshitas53@gmail.com&gt; wrote:

Becoz I have not received any mail from your side

[Quoted text hidden]

---

**Rakshita Singh** <rakshitas53@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Oct 13, 2021 at 11:49 AM

Ok thank you ...mam but how much time will it take ?

[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Rakshita Singh <rakshitas53@gmail.com>

Wed, Oct 13, 2021 at 1:09 PM

We have received your payment. It's done. Don't worry.

[Quoted text hidden]

---

**Rakshita Singh** <rakshitas53@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Oct 13, 2021 at 1:12 PM

Ok thanks mam...so my admission is done na ?

[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Rakshita Singh <rakshitas53@gmail.com>

Wed, Oct 13, 2021 at 1:12 PM

Yes

[Quoted text hidden]

---

**Rakshita Singh** <rakshitas53@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Oct 13, 2021 at 1:13 PM

Ok ..

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

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**Regarding Admission**

2 messages

---

**Gargi Chawla** <gargi02chawladu@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Oct 12, 2021 at 12:26 PM

Mam,

I was asked to submit my EWS certificate to Gurmeet Mam n college mail. I also got reply as "Received" but in my portal it is not updated, still it is showing "Document verification pending". I was given time till today. Pls do something about it.

|                         |
|-------------------------|
| <b>Form Number</b>      |
| 21056204                |
| <b>Reference Number</b> |
| 90994/DRC/37/2          |

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Gargi Chawla <gargi02chawladu@gmail.com>

Tue, Oct 12, 2021 at 1:23 PM

It will be updated

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Fwd: Application status related query**

2 messages

---

**Muskan Mittal** <muskanmittal665@gmail.com>  
To: "sunitayadav@dr.du.ac.in" <sunitayadav@dr.du.ac.in>

Tue, Oct 12, 2021 at 9:22 AM

I had applied in daulat ram college in ba hons in pol sci in second cutoff. My college remarks are to send the copy of my certificate but i am not provided with the email id to send the same . Plz provide me the email id so that i can send copy of them on time .

----- Forwarded message -----

From: **Muskan Mittal** <muskanmittal665@gmail.com>  
Date: Tue, 12 Oct 2021, 9:06 am  
Subject: Application status related query  
To: [ug@admission.du.ac.in](mailto:ug@admission.du.ac.in) <[ug@admission.du.ac.in](mailto:ug@admission.du.ac.in)>

I had applied in daulat ram college in second cut off for ba hons in pol sci. and the college remarks are to send copy of my certificate. But i am not provided with the email id on which i have to send the same. Please provide me the email id to send the copy of certificates .



**Screenshot\_20211012-090042\_Samsung Internet.jpg**  
303K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Muskan Mittal <muskanmittal665@gmail.com>

Tue, Oct 12, 2021 at 9:24 AM

Send at [drcpendingdocuments@dr.du.ac.in](mailto:drcpendingdocuments@dr.du.ac.in)

[Quoted text hidden]





Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Regarding admission in Daulat Ram in second cut off**

2 messages

---

**Risha Falwariya** <rishafalwariya@gmail.com>  
To: "sunitayadav@dr.du.ac.in" <sunitayadav@dr.du.ac.in>

Mon, Oct 11, 2021 at 10:02 PM

I Risha has applied in the course of BA Hindi hons for second cut in your esteemed college( Daulat Ram) with the reference number: 71590/DRC/19/2, Form no: 21338639 under the sc category

But my form is rejected with a reason that I am eligible in first cut off but I haven't applied in any of the courses in any college in the first cut off.

Ma'am I request you to please do the needful. Thanking you  
Mobile - 8383944234

---

**2 attachments****IMG-20211011-WA0005.jpg**  
48K**IMG-20211011-WA0011.jpg**  
72K

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Risha Falwariya <rishafalwariya@gmail.com>

Mon, Oct 11, 2021 at 10:04 PM

Beta, if were falling in first cutoff of that college of that particular course, no college will take you in that course in the second cut-off. It's a rule of DU.

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**UG Admission Query**

6 messages

---

**Aparna Sharma** <aparnasharmasts@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Oct 10, 2021 at 4:26 PM

Good afternoon ma'am

Ma'am may you please tell the procedure to cancel the admission in one college and how to apply in another college ?

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Aparna Sharma <aparnasharmasts@gmail.com>

Sun, Oct 10, 2021 at 5:09 PM

You can cancel admission from your dashboard.  
[Quoted text hidden]

---

**Aparna Sharma** <aparnasharmasts@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Mon, Oct 11, 2021 at 9:13 AM

Ok, thank you Ma'am

Then the same procedure would be followed to take admission in other college ?  
[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Aparna Sharma <aparnasharmasts@gmail.com>

Mon, Oct 11, 2021 at 9:18 AM

Please see UG bulletin and DU site for further action  
[Quoted text hidden]

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Aparna Sharma <aparnasharmasts@gmail.com>

Mon, Oct 11, 2021 at 9:18 AM

Yes. The procedure is same  
[Quoted text hidden]

---

**Aparna Sharma** <aparnasharmasts@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Mon, Oct 11, 2021 at 10:07 AM

Thanks a lot.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

## Regarding Considering marks of ECA NCC

5 messages

**Alok Yadav** <yadav.alok72@gmail.com>  
To: sunitayadav@dr.du.ac.in

Sat, Oct 9, 2021 at 11:00 PM

Respected Mam

My daughter Muskan secured 95.75% marks and 'B' certificate holder in NCC and wants to take admission in B.A. (Hons.) in your college but the 2nd cutoff of the college is 96.5%. I want to add the marks of ECA (NCC) as per guidelines of DU i.e minimum 12 marks. (Guidelines for admission on the ECA in clause no. 6.1.

The 'B' certificate of NCC was already attached at the time of application filed for the admission on DU portal.  
Please do the needful.

Thanks & Regards

--

Alok Yadav

Advocate

President, Bar Association GBN

Mo No. +919811456678

office-2nd floor, Hukum Singh Palace,

Sector-27, Atta, Noida

Near Sec-18 Metro Sttn.

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Alok Yadav <yadav.alok72@gmail.com>

Sat, Oct 9, 2021 at 11:05 PM

Please read it carefully. Admission for ECA are done seperately and notified by Delhi University.

[Quoted text hidden]

### 5 Extra-Curricular Activities (ECA) and Sports Quota

1. Colleges must provide sports facilities and encourage all students to participate in Sports and Extra-Curricular Activities (ECA) by involving inter-college competitions and inter-sports. Representatives of at least 2% each (of total intake capacity of the college) of ECA and Sports is mandatory for all colleges, subject to a ceiling of 5% of total intake capacity of the college's total for each academic year.
  2. The actual number of seats to be filled based on ECA and Sports is decided when the facilities available, the requirement of the colleges and other relevant factors.
  3. Admission based on ECA and Sports is not available in programs where admission is based on the entrance exam.
  4. The statement of program and college to the Candidate on the basis of ECA and Sports will be done by a committee member by the University. There will be no reservation of program (subject-wise).
  5. Additional information regarding the schedule of ECA and Sports and availability of seats will be notified on the DU website.
- A Candidate submitting his/her candidature for seeking admission on the basis of ECA and Sports shall be declared from admission to end of college for three years. Such admission will be cancelled and FEE will also be refunded.

Screenshot\_20211009-230437.jpg  
206K

**Alok Yadav** <yadav.alok72@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Oct 10, 2021 at 10:01 AM

Good Morning Mam,

How we take admission in your college on the basis of ECA(NCC). Kindly elaborate the procedure of admission in this category. Is it possible to take admission on the basis of ECA (NCC) in your college.

Thanks & Regards

[Quoted text hidden]

18/09/2023, 00:49

Daulat Ram College Mail - Regarding Considering marks of ECA NCC

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Alok Yadav <yadav.alok72@gmail.com>

Sun, Oct 10, 2021 at 10:15 AM

Notice will come on DU admission site regarding ECA admission. Apply that time and preference of college. They will allot you course.

[Quoted text hidden]

---

**Alok Yadav** <yadav.alok72@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sun, Oct 10, 2021 at 11:36 AM

Thanks a lot.

[Quoted text hidden]



Dr.Sunita Yadav <sunitayadav@dr.du.ac.in>

---

**(no subject)**

2 messages

---

**2058 Juhi** <juhig972@gmail.com>  
To: sunitayadav@dr.du.ac.in

Sat, Oct 9, 2021 at 2:33 PM

Is daulat ram college is accepting ews signed by tehsildar?  
Please reply this is very important for me..

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: 2058 Juhi <juhig972@gmail.com>

Sat, Oct 9, 2021 at 9:44 PM

Yes  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Further course of action**

2 messages

---

**Alinsha Qadeer** <alinshaqadeer@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Sat, Oct 9, 2021 at 6:51 PM

Hello,

This is AL INSHA QADEER with Form Number: 21094342 and  
Admission Reference Number:1903/DRC/27/1.

I have completed the payment against the first cut off issued by the college. I wanted to know about the further course of  
action and submission of other documents.  
Kindly guide me through the process that is required.  
Hoping to hear from you soon.

Thanks and Regards  
Al Insha Qadeer

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Alinsha Qadeer <alinshaqadeer@gmail.com>

Sat, Oct 9, 2021 at 9:42 PM

College will reach out to you after all the admissions  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Re: Payment done**

1 message

---

**Tanu Shree** <shreetanu450@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Thu, Oct 7, 2021 at 8:58 AM

Thankyou so much ma'am for your guidance  
I received the payment link and made the payment. Thankyou ma'am.

Regards  
Tanushree dadhich

On Wed, 6 Oct 2021, 9:01 pm Dr.Sunita Yadav, <sunitayadav@dr.du.ac.in> wrote:  
Which course?

On Wed, Oct 6, 2021, 7:33 PM Tanu Shree <shreetanu450@gmail.com> wrote:

Dear madam ,  
My documents are verified by the converner on 4th of October 2021 but I have not received payment link yet .  
Please arrange  
Regards  
Tanushree dadhich



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Verification and Action**

3 messages

---

**Alinsha Qadeer** <alinshaqadeer@gmail.com>  
To: sunitayadav@dr.du.ac.in

Thu, Oct 7, 2021 at 9:27 AM

Hello,

This is AL INSHA QADEER with Form Number: 21094342 and Admission Reference Number:1903/DRC/27/1.

It is still showing 'Verified by Convener' on my dashboard, the document are still not verified by principal for me to get the payment action. I request to perform the verification for me to pay the fee. Please look into this matter at the earliest.

Hoping to hear from you soon.

Thanks & Regards,  
Al Insha Qadeer

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Alinsha Qadeer <alinshaqadeer@gmail.com>

Thu, Oct 7, 2021 at 9:34 AM

It will be done. Don't worry.

[Quoted text hidden]

---

**Alinsha Qadeer** <alinshaqadeer@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Thu, Oct 7, 2021 at 9:36 AM

Hello,

Thank you for your response.

Regards,  
Al Insha Qadeer  
[Quoted text hidden]





Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**UG Admission query**

3 messages

---

**Aparna Sharma** <aparnasharmasts@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Oct 6, 2021 at 1:40 PM

Good afternoon ma'am !

May you please answer the following queries :

1. Is it compulsory to pay the fee in order to reserve the seat in the college ?
2. If a candidate pays the fees of a college against the first cut off, will he/she be allowed to change the college in the subsequent cut offs ?

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Aparna Sharma <aparnasharmasts@gmail.com>

Wed, Oct 6, 2021 at 1:43 PM

1. Yes

2. Yes

[Quoted text hidden]

---

**Aparna Sharma** <aparnasharmasts@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Oct 6, 2021 at 2:47 PM

Thank you ma'am

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Regarding Admission procedure**

2 messages

---

**Prachi Madnawat** <prachimadnawat449@gmail.com>  
To: "sunitayadav@dr.du.ac.in" <sunitayadav@dr.du.ac.in>

Wed, Oct 6, 2021 at 11:29 AM

Hi ma'am this is Prachi madnawat I apply for daulat ram college 2 days ago and still my the application status shows document verified , so just please get into this otherwise when timeline overs I 'll not able to apply for this college again  
Thanks .  
Ref. I'd- 1088/DRC/43/1

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Prachi Madnawat <prachimadnawat449@gmail.com>

Wed, Oct 6, 2021 at 11:30 AM

It will be approved by principal and then you will get fee link. Will be done today  
[Quoted text hidden]



Dr.Sunita Yadav <sunitayadav@dr.du.ac.in>

### Fee payment timeline query

3 messages

**Harshita Jain** <jharshita1823@gmail.com>  
To: sunitayadav@dr.du.ac.in

Wed, Oct 6, 2021 at 10:24 AM

Mam,  
I have applied for BSC Mathematics hons in Daulat Ram College and my fee link was also generated yesterday evening i.e. on 5 th oct, 2021.  
I just wanted to confirm that we can pay the fee till 8 th oct, 2021 according to DU schedule or is there any criteria to pay the fee within 24 hrs....  
Kindly resolve to my query mam.  
Hoping for a positive response  
Thank you  
Harshita Jain  
Form no. - 21011910

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Harshita Jain <jharshita1823@gmail.com>

Wed, Oct 6, 2021 at 10:29 AM

[Quoted text hidden]

Detailed Timeline for Colleges for UG Merit Based Admission Process

| Date       | Day     | Activity                                                                                                                                                     |
|------------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17/10/2021 | Tuesday | College to submit Programme on Concessions for College Admissions to College of UG Courses, Delhi (Public)                                                   |
| 17/10/2021 | Tuesday | Publication of Fee Link for Entrance Fee Entry System                                                                                                        |
| 17/10/2021 | Tuesday | College to Approve Undergraduate Candidates on admission. The process shall commence from 08:00 am on 17/10/2021 till 05:00 pm on 17/10/2021.                |
| 17/10/2021 | Tuesday | Publication of admission to be uploaded on the College Website.                                                                                              |
| 17/10/2021 | Tuesday | Students' demand for payment to be received at 05:00 am on 17/10/2021. The fee demand form for entrance system to be submitted to the college by 17/10/2021. |
| 17/10/2021 | Tuesday | Second round                                                                                                                                                 |

Screenshot\_20211006-102835.jpg  
119K

**Harshita Jain** <jharshita1823@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Wed, Oct 6, 2021 at 10:46 AM

Ok mam.... Thanks a lot.  
[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**APPLICATION STATUS**

3 messages

---

**singh nupur** <singhnupur1018@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Oct 5, 2021 at 9:04 PM

Dear ma'am

I applied for DRC and my application status hasn't been changed from DOCUMENTS VERIFIED please look into it .I am eagerly waiting .

Sent from my iPhone

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: singh nupur <singhnupur1018@gmail.com>

Tue, Oct 5, 2021 at 9:22 PM

It will be changed soon

[Quoted text hidden]

---

**singh nupur** <singhnupur1018@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Tue, Oct 5, 2021 at 10:27 PM

Ok ma'am thank you

Sent from my iPhone

On 05-Oct-2021, at 9:23 PM, Dr.Sunita Yadav <sunitayadav@dr.du.ac.in> wrote:

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Admission Query**

2 messages

---

**Saumya Yadav** <yadavsaumya225@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Oct 5, 2021 at 8:26 PM

Good Evening Mam ,This is Saumya Yadav , Mam my application status is verified but payment link is not opened till now . Kindly tell when we will be able to make the payment for admission confirmation.

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Saumya Yadav <yadavsaumya225@gmail.com>

Tue, Oct 5, 2021 at 8:38 PM

You will get link after principal verification

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Regarding application status**

3 messages

---

**Garima** <garimakuchhal4@gmail.com>  
To: "sunitayadav@dr.du.ac.in" <sunitayadav@dr.du.ac.in>

Tue, Oct 5, 2021 at 1:22 PM

Good afternoon ma'am.

Ma'am actually yesterday at evening I got mail about my application status that it has changed to 'verified by convener' .  
But ma'am , after that no further mails have been received . Can you pls tell , when will fees portal be opened ??

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Garima <garimakuchhal4@gmail.com>

Tue, Oct 5, 2021 at 2:39 PM

It will be open after principal verification

[Quoted text hidden]

---

**Garima** <garimakuchhal4@gmail.com>  
To: "Dr.Sunita Yadav" <sunitayadav@dr.du.ac.in>

Tue, Oct 5, 2021 at 2:40 PM

Ok, thank you.

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Form approval request**

2 messages

---

**Harshita Jain** <jharshita1823@gmail.com>  
To: sunitayadav@dr.du.ac.in

Tue, Oct 5, 2021 at 1:01 PM

Mam,

I am Harshita Jain and I have applied for BSC mathematics hons in Daulat Ram College yesterday. I was asked to provide the original class 12 th marksheet for verification which I provided and then again I was asked for the same and I mailed it. But till now I have not received any confirmation from your side regarding my form approval.

Kindly do the needful so that I can be sure for the admission process.

Hoping for a positive response.

Thank you

Harshita Jain

Form no. - 21011910

Reference no. -23538/DRC/51/1

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Harshita Jain <jharshita1823@gmail.com>

Tue, Oct 5, 2021 at 2:37 PM

It will be done in sometime. Don't worry

[Quoted text hidden]



Dr.Sunita Yadav &lt;sunitayadav@dr.du.ac.in&gt;

---

**Application Pending Query**

2 messages

---

**Saumya Yadav** <yadavsaumya225@gmail.com>  
To: sunitayadav@dr.du.ac.in

Mon, Oct 4, 2021 at 2:40 PM

Good Afternoon Mam

I have applied to your college (Daulat Ram) today . But application Status is Pending . College is not contacting me .Please guide me what to do next. Please reply as soon as possible.

Thanks & Regards.

---

**Dr.Sunita Yadav** <sunitayadav@dr.du.ac.in>  
To: Saumya Yadav <yadavsaumya225@gmail.com>

Mon, Oct 4, 2021 at 3:02 PM

They will process the application. Don't worry

[Quoted text hidden]

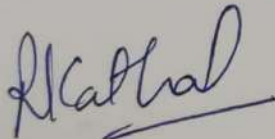


## Admission Grievance Committee 2022-23

The role of this committee was to help the students for online admission 2022-23 based on new NEP curriculum implementation since for the first time. During the admission process, we found grievances related to network issue and slow updates of fee portal status. Students also faced choice of wrong combinations and the colleges as well.

### Members of Committee

1. Dr. Anita Mangla (Biochemistry)
2. Dr. Sunita Kumari Yadav (Zoology)
3. Shikha (Economics)
4. Dr. Shyamalima (Philosophy)
5. Dr. Roopshikha (Commerce)
6. Dr. Gunjan Gupta (Commerce)
7. Dr. Omwati Rana (Physics)
8. Dr. Haritha (English)



Prof. Rekha Kathal

Convenor

Admission Grievance Committee 2022-23



दौलत राम कॉलेज

(दिल्ली विश्वविद्यालय)

*Daulat Ram College*

(University of Delhi)

NAAC 'A' Accredited

Website: [www.dr.du.ac.in](http://www.dr.du.ac.in)

Email: [daulatramcollegedu@gmail.com](mailto:daulatramcollegedu@gmail.com)

# ANNUAL REPORTS

SC/ST/OBC GRIEVANCE COMMITTEE  
(2018-23)

  
Principal  
Daulat Ram College  
University of Delhi  
Maurice Nagar, Delhi-7



**दौलत राम कॉलेज**  
(दिल्ली विश्वविद्यालय)

4, पटेल मार्ग, मौरिस नगर, दिल्ली-110007  
फोन: 27667863 फैक्स: 27666990  
ईमेल : daulatramcollegedu@gmail.com  
वेबसाइट : www.dr.du.ac.in



*Daulat Ram College*  
(UNIVERSITY OF DELHI)

4, PATEL MARG, MAURICE NAGAR,  
DELHI-110007  
PHONE : 27667863 FAX : 27666990  
Email : daulatramcollegedu@gmail.com,  
Website : www.dr.du.ac.in

A Star Status by G.O.I & NAAC Accredited 'A' Grade College

**SC/ST/OBC Grievance Committee**

Our College have SC/ST/OBC Grievance Committee as per the provision of University Grants Commission for the Prevention of Caste based Discrimination in Higher Educational Institutes to look into the matters of complaints received from SC/ ST / OBC students, teaching and non- teaching staff of the college.

**Members**

1. Dr Darshan, Coordinator
2. Dr Sunita Yadav, Member
3. Dr Anita Minz, Member
4. Dr Rita Rani, Member
5. A.O.(vacant)
6. Mr Negi (S.O office)

SC/ST complaint form- link :- <https://forms.gle/mv4qkDhhPA7jTZ4SA>

**Dr. Darshan**

**Coordinator, SC/ST/OBC Grievance Committee**

## Action Taken Report of Universities/Institutions to prevent caste based discrimination for the year 2019-20.

Name of the University/Institution:

| Sl. No. | Item                                                                                                                                                                                               | Action Taken |    |     |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----|-----|
|         |                                                                                                                                                                                                    | SC           | ST | OBC |
| 1       | Whether the University/Institution has constituted any Committee to look into the complaints of discrimination received from SC/ST/OBC students/teachers/non-teaching staff, give details thereof. |              |    |     |
| 2       | Whether the University/Institution has developed a page on its website for lodging complaints of caste based discrimination by SC/ST/OBC students. Give URL and details thereof.                   |              |    |     |
| 3       | Whether the University/Institution is maintaining the Complaint Register and the mode of action taken on the complaint of caste based discrimination.                                              |              |    |     |
|         | (i) Number of complaints received during the last one year.                                                                                                                                        |              |    |     |
|         | (ii) Out of the total complaints received number of complaints settled/solved.                                                                                                                     |              |    |     |
|         | (iii) Whether any suicidal type of action reported in the complaints (number).                                                                                                                     |              |    |     |
|         | (iv) Action taken in case incident comes to the notice of the authority against official/faculty.                                                                                                  |              |    |     |
| 4       | Whether the University/Institution has any Cell to look into the complaints of discrimination against SC/ST/OBC received from the affiliated/constituent college.                                  |              |    |     |
|         | (i) Mode of solving the College problems                                                                                                                                                           |              |    |     |
|         | (ii) Number of complaints received and solved                                                                                                                                                      |              |    |     |
|         | (iii) Type of instructions issued to the College against caste discrimination                                                                                                                      |              |    |     |

*College has not received any complaint from students / faculty. We have ICC & grievance committee to take care of general complaints.*

*Sanita R*  
21/9/20  
**Principal**  
Daulat Ram College  
University of Delhi  
Maurice Nagar, Delhi-7

**Report of**  
**SC/ST/OBC Grievance committee**  
**(2021-23)**

The SC/ST/OBC Grievance Committee was constituted as per UGC norms for prevention of caste-based discrimination in higher institution with following members:-

Dr Darshan (Coordinator)

Dr Anita Minz

Dr Rita Rani

Dr Sunita K. Yadav

Mr V. S. Negi

A.O.

Academic year 2021-22 was a pandemic year and after opening of college, committee didn't receive any complaint.

Regards



Dr Darshan

Coordinator

SC/ST/OBC Grievance Committee



दौलत राम कॉलेज

(दिल्ली विश्वविद्यालय)

*Daulat Ram College*

(University of Delhi)

NAAC 'A' Accredited

Website: [www.dr.du.ac.in](http://www.dr.du.ac.in)

Email: [daulatramcollegedu@gmail.com](mailto:daulatramcollegedu@gmail.com)

# ANNUAL REPORTS

INTERNAL ASSESSMENT MONITORING COMMITTEE

*Janki Ravi*  
Principal  
Daulat Ram College  
University of Delhi  
Maurice Nagar, Delhi-7



DAULAT RAM COLLEGE

CERTIFICATE

This is to certify that the data (I.A. Marks/Awards) provided in the University online server has been uploaded in the College site on 25/05/2021 to 28/05/2021 for students. All representation received from the students have been implemented and the data is completed in all respect and has been duly checked by us.

Internal Assessment Monitoring Committee of the College

| S. No. | Name                                     | Designation & Contact Number | Signature                          |
|--------|------------------------------------------|------------------------------|------------------------------------|
| 1      | Dr SARITA NANDA                          | Vice Principal               | <u>S Nanda</u>                     |
| 2      | RITU KHANNA                              | Bursar                       | <u>Ritu Kh</u>                     |
| 3      | Dr. Madhu Agemwal<br>Commerce Department | Senior Most Teacher          | <u>Agemwal</u><br>10/06/21         |
| 4      | Dr. Rajni Bahni                          | Secretary, Staff Council     | <u>Rajni Bahni</u><br>16/06/2021   |
| 5      | DR. MALINI SHARMA                        | Convenor, TPC                | <u>Malini Sharma</u><br>16/06/2021 |

This is to certify that the enclosed Internal Assessment has been duly verified to be complete and final by the Internal Assessment Monitoring Committee.

- Name of the Coordinator/ Convener of the Committee: Dr. SARITA NANDA  
Mobile No./ Phone No. : 9999680604  
Signature : S Nanda
- Name of the Principal : Prof. SAVITA ROY  
Mobile No./ Phone No. : 8130407373  
Signature (with Stamp) : Savitri R  
26/6

DAULAT RAM COLLEGE

CERTIFICATE

This is to certify that the data (I.A. Marks/Awards) provided in the University online server has been uploaded in the College site on 15/03/2020 to 17/03/2020 for students. All representation received from the students have been implemented and the data is completed in all respect and has been duly checked by us.

Internal Assessment Monitoring Committee of the College

| S. No. | Name              | Designation & Contact Number | Signature             |
|--------|-------------------|------------------------------|-----------------------|
| 1      | SARITA NANDA      | Vice Principal               | S Nanda               |
| 2      | RITU KHANNA       | Bursar                       | Ritu Kh               |
| 3      | DR. MADHU AGRAWAL | Senior Most Teacher          | M Agrawal<br>22/03/21 |
| 4      | DR. RAJNI SAINI   | Secretary, Staff Council     | Rajni Saini           |
| 5      | Dr. Anju Jain     | Convenor, TPC                | Anju<br>22/3/21       |

This is to certify that the enclosed Internal Assessment has been duly verified to be the complete and final by the Internal Assessment Monitoring Committee.

- Name of the Coordinator/ Convenor of the Committee: SARITA NANDA  
Mobile No./ Phone No. : 9999680604  
Signature : S Nanda
- Name of the Principal : Prof. Sarita Roy  
Mobile No./ Phone No. : 9810629598  
Signature (with Stamp) : Sarita B  
22/3.



Internal Assessment Management System  
The University Semester Mode Examination Dec 2020

DAULAT RAM COLLEGE

CERTIFICATE

to certify that the data (I.A. Marks/Awards) provided in the University online has been uploaded in the College site on 10/12/2020 to 13/12/2020 for students. presentation received from the students have been implemented and the data is leted in all respect and has been duly checked by us.

Internal Assessment Monitoring Committee of the College

| No. | Name              | Designation & Contact Number | Signature   |
|-----|-------------------|------------------------------|-------------|
|     | Dr. Anju Jain     | TPC Convener                 | Anju        |
|     | RITU KHANNA       | BURSAR                       | Ritu Kh     |
|     | DR. RAJNI SAHNI   | Staff Council Secretary      | Rajni Sahni |
|     | Dr S. Nanda       | Vice Principal               | S. Nanda    |
|     | DR. MADHU AGRAWAL | Sr. most teacher             | Madhu Ag    |

is to certify that the enclosed Internal Assessment has been duly verified to be complete and final by the Internal Assessment Monitoring Committee.

Name of the Coordinator/ Convener of the Committee: Dr. Anju Jain

Mobile No./ Phone No. : 9868834721.

Signature : Anju

Name of the Principal : Dr. SARITA ROY

Mobile No./ Phone No. : 8130407373

Signature (with Stamp) : Sarita Roy  
24/12/2020

DAULAT RAM COLLEGE

CERTIFICATE

to certify that the data (I.A. Marks/Awards) provided in the University online presentation received from the students have been implemented and the data is checked in all respect and has been duly checked by us.

Internal Assessment Monitoring Committee of the College

| Name            | Designation & Contact Number | Signature   |
|-----------------|------------------------------|-------------|
| Dr. Anju Jain   | TPL Convener                 | Anju        |
| RITU KHANNA     | BURSAR                       | Ritu Kh     |
| DR. RAJNI SAHNI | Staff Council Member         | Rajni Sahni |
| Dr S. Nanda     | Vice Principal               | Nanda       |
|                 |                              |             |

to certify that the enclosed Internal Assessment has been duly verified to be complete and final by the Internal Assessment Monitoring Committee.

Name of the Coordinator/ Convener of the Committee: Dr. Anju Jain

Mobile No./ Phone No.

: 9868834721

Signature

: Anju

Name of the Principal

: SAVITA ROY

Mobile No./ Phone No.

: 8130407373

Signature (with Stamp)

: Savita R  
23/12/2020  
Principal